

ACTION TAKEN REPORT

68TH MEETING OF IQAC HELD ON 09/08/2021

AGENDA	ACTION TAKEN
AGENDA 68.1: Confirmation of previous minutes of meeting RESOLUTION: Minutes of previous meeting were confirmed	Minutes were confirmed
AGENDA 68.2: Academic Audit RESOLUTION: Member decided to conduct academic audit to review the quality of academics in the institute. Team members suggested the constitution of audit committee which will be responsible to review the quality education,	Six-member committee including AP Sunita Rani, Dr Ketanpreet Kaur, AP Lovepreet Singh, AP Taranjeet Kaur, AP Manpreet Kaur, has been constituted. Committee has submitted report.
AGENDA 68.3: Administrative Audit RESOLUTION: It was decided to carry out administrative audit in the institute to evaluate the efficiency and effectiveness of the administrative procedures. To fulfil the need of administrative audit. IQAC members suggested to form a committee of administrative Audit.	Two-member committee was created including AP Rajesh Joshi and AP Gurlal Singh. Committee has submitted the report.
AGENDA 68.4: Sukhmani Sahib Path RESOLUTION: Duties were assigned to various committees regarding the Sukhmani Sahib Path.	Sukhmani Sahib Path was organised on the occasion on Guru Nanak Jayanti 18 th November.
AGENDA 68.5: Vision, Mission & Core Values of Institutes RESOLUTION: Mission, Vision and Core Values of Institution and all Departments were discussed by the IQAC members.	The Vision, Mission, and Core Values statements of Institution and Departments were finalized in the month of October.
AGENDA 68.6: Teaching Learning Skills RESOLUTION: To focus on Improving Teaching learning skills of the faculties	All faculties are using various ICT Tools for teaching learning process. Faculties are encouraged to attend various STTP/Workshops /Conferences for improvements of Teaching Learning Skills.
AGENDA 68.7: Eco-friendly measure of electrical energy usage RESOLUTION: To review the status and audits on Eco-friendly measures include steps to reduce consumptions of electrical energy	The eco-friendly measures such green audit and replacement by LED tube lights is already implemented. Further stress is given on optimizing the use of electricity
AGENDA 68.8: Research Initiatives RESOLUTION: To enhance the overall research environment in the institute	Departments were required to initiate the funding for major and minor research projects from government and other funding agencies
AGENDA 68.9: ICT introduction in Teachings RESOLUTION: Improving the use of ICT in teaching, evaluation and administrative process.	Various modules such as Attendance Management, Students Information System, Faculties Information System etc are implementing for smooth data collection and its analysis
AGENDA 68.10: NAAC Committee Report RESOLUTION: To present briefly the NAAC Peer Team Committee's report along with suggestions and recommendations	A rigorous discussion is made on suggestions and recommendations given by Peer team members for overall development of Institution.